



## **Minutes of the Kelbrook & Sough Neighbourhood Plan Steering Group**

Meeting no 19

Date and time: 17th June 2020 at 19.00.

Venue: Skype Conference all

### Attendees:

Debbie Richardson (Chair), Garry Wilson, Steve Petrovic, Linda Petrovic, Audrey Wilson, Christine Wheatley, Alan Wheatley, Val Kimberley

### Apologies

Matthew Kennedy, Paul Maskell, Isabel Wood, Andrew Oliver,

19.1 The previous minutes were approved. Proposed by G. Wilson and seconded by A. Wheatley.

19.2 Actions from Minutes – see separate document on updated actions

19.3 Action 18.2. We are currently working on version 5 of the draft plan which was sent to all members of the Steering Group and members of the Parish Council. Katie Jeffrey acknowledged receipt of the information. Members of the Steering Group congratulated DR on her hard work and dedication in the writing up the plan and the direction and support she has given to all of the group.

DR contacted the Pendle Council support, Matthew Kennedy however he has not received the email with information about the documents on Dropbox. DR has resent the information. DR has requested a meeting with Matthew Kennedy once he has been able to review the documents to get feedback and discuss the next steps. No other members of the Parish Council or wider Steering Group have provided any feedback.

The draft Neighbourhood Plan v5 is not a completed version with some documents, maps and photographs outstanding to become the complete and final version. Eventually, a full and final version of the NP for community consultation will, as in line with NPlanning Guidelines, be available on the Parish Council Web site, with printed versions available in known locations in the village. Additionally, and in line with other village and districts Neighbourhood Plans, individual copies will be available to purchase.

19.4 AIW has researched the sustainability of Kelbrook and Sough. AIW has also prepared a draft document and a spreadsheet. AIW will circulate the documents to all Steering Group members for comments, use and future reference. Members thanked AIW and CW for all their hard work and we will discuss the document at the next meeting.

19.5 AONB - Dropbox. It was asked 'if anyone can access our shared Dropbox folder'? The answer is 'Yes, but only the other people who have been invited to share the folder. They can only see the folder that has been shared, not all the other folders that a user may have on Dropbox.'

19.6 The Steering Group agreed that conference calls should continue on a monthly basis.

19.7 There being no other business, the meeting was closed at 8pm.

Next Meeting – Wednesday 15th July at 7.00pm using Skype.

A Wilson, Secretary